

**Board of Public Works and Safety
Regular Meeting Minutes
October 20, 2014**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief John Henderson, Parks Department Assistant Superintendent Rocky Stultz, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Commissioner Brett Jones, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the Pledge of Allegiance.

Public Comments

There were no public comments.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held October 6, 2014
2. Board of Works Claims.
 - Payroll Payout for Unused Benefit Time in the amount of \$952.15
 - #101114 Sewer Utilities in the amount of \$802.08
 - #100714 RDC Contracts/Utilities in the amount of \$212,362.10
 - #101014 BOW Utilities in the amount of \$112,347.17
 - Payroll in the amount of \$309,841.02
 - #101914 Sewer Utility General Obligations in the amount of \$10,367.80
 - #102014 BOW General Obligations in the amount of \$88,350.85
 - #101814 Sewer Utilities in the amount of \$22,668.79
 - #101714 BOW Utilities in the amount of \$346,119.24

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

Awarding Contract for Storm Pipe Repair & Check Valve Installation to Brusco, LLC - City Engineer Underhill stated that bids were received at the last meeting, and that Brusco, LLC was found to be the lowest and most responsive bidder. Mr. Underhill is asking for approval of the contract with Brusco, LLC in the amount of \$34,260.00. Mr. Underhill recommended the Board proceed with alternate #2. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

New Business

Request Approval of East Court Street Right-of-Way Signage - Associate Planner Alex Getchell stated that the Daily Journal is seeking permission to put up a sign on their building which would hang over the right-of-way on East Court Street. Mr. Getchell explained that the sign would be approximately 2' x 3' and would be attached to their building. All sign permits have been issued. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Street Closure of Martin Place for Halloween October 31 – Communications Director Angie Longtin explained that the residents of the Martin Place neighborhood have requested that their street be closed to vehicular traffic on Halloween night for trick-or-treaters. A discussion was held. A motion was made by Mr. Barnett to allow the street to be closed from 5:30 to 8:30 p.m. on October 31st, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of General Consulting Services Agreement with Black & Veatch - DPW Superintendent Littleton stated that this is for ongoing general consulting services with Black & Veatch. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Change Order for Fire Station 21 Roof Project with Cornett Roofing – Mayor McGuinness stated the proposed change order adds snow guards which were omitted from the original contract. The additional cost for the snow guards is \$1,920.00. Clerk Treasurer Alexander asked the Mayor to authorize this payment from the CCD fund. Mayor McGuinness stated his approval of the use of appropriated CCD funds for this expense. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request to Sell or Trade Used Equipment - Street Commissioner Brett Jones presented a two part request. He asked for permission to trade in a 2002 Hyundai HL750 wheel loader and enter into a lease agreement for a new John Deere loader. Mr. Jones stated this lease agreement has been reviewed and approved by the City Attorney. Mayor McGuinness made a motion to deem the 2002 Hyundai HL 750 as surplus equipment, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried. Mr. Barnett made a motion to approve the lease agreement with John Deere, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried. Mr. Jones stated that he would also like to trade in the following four (4) trucks:

- 1998 Chevy C8500
- 2003 GMC 6500
- 1997 Chevy 3500
- 2003 Dodge Ram 2500

And replace them with two (2) new trucks. Mr. Jones stated that they had received bids for the trucks, and the lowest bids came from Fletcher Chrysler with a total of around \$32,000.00 for one truck after trade in. The other truck would be purchased for around \$26,000.00. Mr. Swinehamer made a motion to declare all vehicles listed above as surplus for trade, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried. Mayor McGuinness made a motion to approve the purchase of both new vehicles, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Request to File Liens on Unkempt Property – Mr. Barnett made motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

Parks Assistant Superintendent Stultz stated that Pumpkins in Park would be this Friday at 5:00 p.m., and Trick your Trunk would be held this Saturday at 6:00 p.m.

Fire Chief Henderson thanked the Daily Journal for the Fire Prevention magazine that was in the paper over the weekend.

Community Development Director Linke stated there would be a public Economic Development Commission (EDC) meeting at 7:00 p.m. at Beeson Hall this Wednesday to discuss the I65 Corridor project.

Street Superintendent Jones stated in regard to the truck route and the signage, he explained that there are signs on King Street that direct trucks to Hurricane Industrial Park. Mr. Jones stated that they would like to replace these with larger signs for a cost of \$178.75 per sign. Mr. Jones stated in regard to the shoulder repair on Hurricane Road suggested by Mr. Swinehamer that he would like to utilize recycled road millings to build up the shoulders because it would be more cost efficient.

City Engineer Underhill stated rain had slowed work on N. Main Street, but that the base coat paving was completed today. Mr. Underhill stated the Water/Home/Monroe project has been slowed due to weather. A discussion was held regarding managing utility street cuts, and required bonding of utilities and vendors to address future issues.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:32 p.m.

Respectfully submitted,

Janet P. Alexander, Clerk-Treasurer
Enrolled: 10/30/2014

Joseph McGuinness, Mayor

Attest:

Janet P. Alexander, Clerk-Treasurer